

WSCO Board of Directors Meeting  
January 11, 2016

Present: Tiffany Stewart, Carol Swenson, Pam Welisevich, Analita Silva, Kathy Larson, Amelia Holcomb, Krysten Ryba-Tures, Louis Garcia, Chris Karpovich, Nick Novacek-Bundt, Matt Bergeron, Lewis Dixon, Joanna Lowry, Alicia Lucio (excused at 6:50pm), Graciela Mendez, Craig Willford, Tawala Storay (excused at 8:00pm), Derek Johnson (in 6:30pm) Monica Bryand, Monica Bravo, Christine Shyne.

Absent:, Armando Luna, Diggit McLaughlin (alt.), Nancy Negrette (alt.).

6:30pm – Called to order.

Welcome and Introductions

Overview of WSCO as District Council

Board Basics Overview

- Board members are the organization and have a fiduciary duty to WSCO as well as a responsibility to make decisions in WSCO's best interest. Board members need to oversee the financial welfare of the organization and report conflicts of interest. The board uses Robert's Rules of Order to conduct meetings.

Consent Agenda

- January agenda, November minutes, November finance report, November/December Fundraising Report, November Cashflow. Board reviewed documents. Motion to approve by Amelia Holcomb, second by Krysten Ryba-Tures.
  - Unanimously approved.

Officer Elections

- President: Krysten Ryba-Tures nominated by Matt B., second by Lewis D.
  - Krysten Ryba-Tures elected unanimously by board.
- Vice President: Nick Novacek-Bundt nominated by Pam W., second by Louis.
  - Nick Novacek-Bundt elected unanimously by board.
- Secretary: Amelia Holcomb self-nominates, second by Lewis D.
  - Amelia Holcomb elected unanimously by board.
- Treasurer: Matt Bergeron nominated by Lewis D., second by Pam W.
  - Matt Bergeron unanimously elected by board.

2016 Work Plan/Budget Preliminary Discussion

- Christine S. did an overview of the annual budget options including expected income from funding/grants/contracts as well as expected outflow for general operations/projects. Fiscal year is January through December. The board will approve an annual budget at the next meeting and will discuss the community work plan in greater depth. Board members to review these documents in order to discuss and approve the budget and work plan at the next meeting.
- Questions from the board:
  - How is funding allocated for organizing community events? WSCO doesn't directly fund events but can help with organizing through making connections that facilitate

fundraising and planning of programming. WSCO's funding is mostly grant-based and more grants can be applied for as needed for projects.

#### Proposed Resolutions for Committees of the Board

- Resolution to create a funding and finance committee that will work to provide financial stability to the organization by overseeing fundraising efforts. The committee will consist of five board members including the treasurer. These members will be appointed by majority vote of the executive committee. This committee differs from other WSCO committees in that its members will consist only of board members as opposed to having voting members from the public.  
Motion to approve by Matt B.
  - Discussion from the board regarding some of the language: perhaps not establishing a specific number of members but instead a minimum.
  - Friendly amendment by Louis G. that the resolution to read 'minimum of three members' instead of 'five' members. Accepted by Matt B.
  - Motion to approve resolution as amended to create a Funding and Finance Committee by Louis G., second by Craig W. (See official document for the actual language of the resolution.)
    - Unanimously approved.
- Resolution also to create a communications committee that will work to increase the presence of WSCO and extend the group's reach into the community. Possible projects include: work to update how the organization gets information packets out to new residents, working with staff to keep technology up to date, working to increase engagement online.
  - Motion to table resolution until next month after the official language has been determined from Krysten R.T., second by Louis G.
    - Unanimously approved.
- Resolution to create an Organizational Development Committee. This committee will consist of six board members including the board chair and will work to lead WSCO's strategic efforts including working with the bylaws and policies/procedures, writing a new strategic plan, planning retreat and sharing recommendations for structural changes.
  - Friendly amendment by Carol S. that the resolution read 'up to eight' board members instead of 'six' board members. Accepted by Krysten R.T.
  - Motion to approve resolution as amended to create an Organizational Development Committee by Krysten R.T., second by Louis G. (See official document for the actual language of the resolution.)
    - Unanimously approved.

#### Board Member Skills Assessment

- Handout for board members to fill out in order to survey the group on their interests and skills. Board to fill out and bring back in February. Board members also to fill out board pledge sheet and return in February.
- Motion to suspend rules in order to add an agenda item (as follows) by Matt B., second by Nick N.B.
  - Unanimously approved.
- Motion to add agenda item to clarify role of Ex-Officio as advisor to the executive committee and board as a whole and have board approve this year's Ex-Officio.
  - Unanimously approved.

### Ex-Officio

- Motion for Monica Bryand to serve in the role of Ex-Officio by Lewis D., second by Pam W.
  - Unanimously approved.
- Motion to reinstate the rules in order to proceed with agenda by Lewis D., second by Nick N.B.
  - Unanimously approved

### Board Member 30-second Promotions

- Analita – Is able to share her talents on creating a bulletin if needed.
- Reminder that RDLU committee is next Tuesday, EJ committee is 3rd Wednesday.
- Tiffany S. – Invites anyone that wants to present to her townhomes organization.
- Monica Bryand – will be sharing the results of her endangered birds project on 1/25.
- Christine S. – Anticipate WSCO grand opening of new space on 2/24 or in early March.
- Louis G. – on executive board of West Siders for Stronger Schools. They will be creating a website and appreciates any assistance in doing this. Any board members that want to work with WSSS as well would be appreciated.
- Graciela M. – classes every month for home ownership in English and Spanish. Also would like to have WSCO rep be interviewed on her radio station and/or TV show.
- Chris – Promoting his business, --
- Lewis D. – TNT did a toy drive for Ronald McDonald House with great results. Organization is doing well.
- Krysten R.T. – Attended suicide prevention on high bridge meeting. They'll be working with MNDOT and the community to address this issue. If anyone interested in participating, they are welcome to do so.

### Evaluation

8:34 pm – Motion to adjourn by Lewis D., second by Louis G. Meeting adjourned.